



Hackney Homes Ltd

ITEM 4

Part A minutes of Board, held at Christopher Addison House, 72 Wilton Way, Hackney E8 1 BJ

On 26 June 2006 at 6.30PM

Present	Board Members	Officers	Staff	Public Members
	David Curley – Chair Samantha Lloyd Audrey Villas Rupert Tyson Brian Marsh Marie Photiou Andrew Potter David Larkin Karen Alcock Sharon Patrick	Steve Tucker – Chief Executive Derek Young – Finance Director Susmita Noonan – Director Alan Turner – Director Deidré Julies – Governance Officer	Sue Poulter Jennifer Hartland Chloe Goddard David Mynors David Angus Tim Sylvester Colleen Schwarz Steve Edwards Helen Toner	Erdogan Sarikya Gordon Bell Eric Cato Clara Pettigrew

OPEN MEETING				
Item	Decisions	Action	Date	
1 Welcome/Apologies	Asim Bhattacharyya, Alice Burke, Chloe Fletcher, Linda Kelly, Afolasade Bright Sandra Hall.			
2 Declarations of Interests	Brian Marsh is Chairman of the Valuation Tribunal for North London, and noted that he has excluded himself from hearings relating to HH by the Tribunal. David Larkin is a member of the Tenants Residents Association and noted that a question to the Board (see first question, agenda item 3) was an item he was aware of and declared an interest as such.			
3 Questions From the	Michelle Pollard submitted a written question relating to her own case in respect of the			

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<p>public</p>	<p>Decent Homes Programme.</p> <p>ST confirmed that a reply has been sent to Ms Pollard.</p> <p>Daniel Affat submitted a written question relating to the assignment of his mother's tenancy.</p> <p>ST confirmed that a written reply has been sent to Mr Affat ensuring him that relevant officers will take up the matter.</p> <p>Erdogan Sarikya (present) asked the Board what plans are in place for the involvement of the Turkish and other BME communities in the consultation and decision making process of Hackney Homes Board, and what timescale is anticipated in creating a forum for the purpose.</p> <p>ST confirmed that a forum has been set up and a number of meetings have taken place. Regular housing surgeries have been set up by the North East Partners which includes translators.</p>		
<p>4 Minutes of last meeting 22 May 2006</p>	<p>Agreed</p>		
<p>5 Chief Executives report</p>	<p>Highlights from the Chief Executive's report, including a summary of performance progress until the end of May.</p> <p>Inspection by the Audit Commission will take place on 26 March 2007.</p> <p>Marie Photiou and Brian Marsh volunteered to be nominated as Board 'Champions' to</p>		

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	<p>participate in the Governance Review.</p> <p>Choice Based Lettings will be introduced to the Improvement Committee in July.</p> <p>Board members were asked to provide feedback on the Hackney Homes Marketing Strategy outside the meeting.</p> <p>DC asked that an overview of Board attendance be prepared and all Board members be made aware of current statistics.</p> <p>DJ to update HH forward plan with additional meetings for July and August.</p> <p>Improvement Committee meetings to take place with each Partner to discuss handling of complaints, telephone answering and invoices paid on time. DC asked that these happen immediately.</p>	<p>ST</p> <p>DJ</p> <p>DJ</p> <p>DJ</p>	<p>July</p> <p>July</p>
<p>6 Improvement Plan</p>	<p>SN presented the progress of the Improvement Plan to the Board. The Diversity Strategy has been approved.</p> <p>From 161 projects, 13 show significant concerns. 8 Have been successfully completed. A risk register to be submitted to the Improvement Plan committee in July.</p> <p>DL requested a report back to the Improvement Committee regarding the working relationship between Trading Services and the Partners.</p> <p>Separate sessions with Partners are being arranged.</p>	<p>SN</p> <p>SN</p>	<p>July</p> <p>August</p>

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<p>7 Business Plan & Value For Money Strategy</p>	<p>DY provided an update on progress on the Value for Money strategy, as referred to in the Business Plan for 2006/7. The Business Plan sets out the key priorities and targets and provides the framework to deliver the objectives.</p> <p>Business plan to be approved February/March every year prior to the commencement of the new financial year on 1 April.</p> <p>Benchmarking</p> <p>(Housemark) 2004/5 figures will be presented to the Audit & Finance committee on 3 July 2005.</p> <p>MP requested an organisational chart of Director level staff to be submitted at next meeting.</p>	<p>BC</p>	<p>July</p>
<p>8 Update Report on Decent Homes Programme</p>	<p>Board updated with the latest developments and progress. Requested that statistics be presented on a monthly basis showing progress against timetable and scheduling of works as to initiate a monthly risk assessment of the programme.</p> <p>Statistics should include spend profile, number of properties, Decent/Non Decent, performance of contractors, voids and voids turnaround. Red flag issues to be indicated on a monthly basis.</p>	<p>AT</p>	<p>July</p>
<p>9 Succession Arrangements for Board members</p>	<p>ST submitted the succession recommendations to the Board emphasising the recruitment process for Hackney Homes. The Board agreed to wait for the governance review before making any decisions.</p>	<p>All</p>	<p>Pending</p>
<p>10 Cabinet Forward</p>	<p>The Cabinet forward plan will be submitted to the Board on a monthly basis indicating</p>	<p>DJ</p>	



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Plan	HH business only. The updated forward plan for the Improvement Committee and Audit & Finance Committee to be distributed to the Board.		
11 Any Other Business	BM asked the support of the Board for the launch of the Leaseholders' forum on Saturday, 1 July 2006. Flowers from the Board to be send to Alice Burke.	BC	

Signed as a true record of this meeting _____ Chair Dated _____