

## ENHANCED TRA MEETINGS – How we are progressing

Tom Hunt – Head of Estate Environment Services



## HACKNEY HOMES ENHANCED TRA MEETINGS

### Current Position

- Total of 320 items on RESPOND since November
- November-January = 84% completed within 15 days
- February = 92% completed within 15 days
- March = 93% completed within 15 days

- Main issues are: Decent Homes  
Recycling  
Trees  
EIB/184



## ENHANCED TRA MEETINGS

### What issues have been identified

- Different EM arrangements between offices
- Some staff and managers unaware of their roles and responsibilities
- Some TRA Chairs unaware of their roles and responsibilities
- Need to redesign the Action Pad
- Action Sheets not being returned to TRA Chair
- Next years meetings need to be advertised
- Inconsistency in allowances
- Councillors not always aware of ETRA dates
- Councillors feel marginalised

## ENHANCED TRA MEETINGS

### What Next?

- Arrange next meeting of all TRA Chairs, Estate Managers /Housing officers and Resident Participation Officers to review progress. (Early May)
- Arrange 2 Members Surgeries in Town Hall.
- Circulate draft TRA Chair Information pack for comment
- Redesign Action Pad
- Undertake a review of EM arrangements in each Neighbourhood
- Develop EM Information Pack
- Develop monitoring arrangements within EES
- Ensure that the process is extended to Walkabouts.

## Environmental Improvement Budget

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### Where we are

- For the past two financial years the EIB Budget has been under spent by approximately 100K each year.
- Many of the TRAs had schemes in place, but were waiting for a decision on whether their budgets could be carried over to fund the scheme in its entirety.
- Due to no clear decisions being made, numerous schemes were not started.
- Therefore we should look at prioritising some schemes on its individual merits and advance the work required into this financial year where it is possible to do so.
- The schemes should be identified by the following process.

## Process for 08/09

- EIB is to be identified on ETRA Action sheets
- Highlighting any previously planned schemes where quotes already received.
- At a predetermined time (possibly at same time as 184 Walkabout) TRA Chairs will be asked to identify their EIB requirements.
- Bids will be accepted up to a specified date (say three months) after which time the allocation for that ETRA will be used to fund 184 works that had been specified but not funded.
- All Chairs will be reminded periodically of the need to identify EIB.
- RLG will be updated quarterly regarding progress.

## Process for arranging works

- Project to be identified at the ETRA meeting/Walkabout
- The Estate/Housing Manager to request quotes from the identified officer/s in HH property Services.
- Once quote received the Estate/Housing Manager to meet with the TRA Chair for decision on whether to proceed if quote is acceptable.
- If quote acceptable, the Estate/Housing Manager will e-mail the responsible officer/TRA Co-ordinator a copy of the quote authorising them to raise a works order to the relevant section