

**Hackney Borough-Wide
Leaseholder & Freeholder
FORUM**



Minutes of Committee Meeting

7.00pm Monday 10 December 07

at

2, Lovell House, Shrubland Road, E8 4NJ

Members present

Duriye Beidas (DU)

Denise Bingham (DE)

Luke Egemba (LE)

Peter Kinsey (PK)

Brian Marsh (BM)

Jariet Oloye (JO)

Pat Ronayne (PR) Head of Leaseholder & Right to Buy Services

Sarah Salem (SS)

1. Apologies

James Merchant (JM)

Habib Musisi (HM)

Susana Farjana-Thomas (SF)

2. Minutes of last meeting

Minutes of committee meeting, 2 October 07, agreed as correct.

Minutes of AGM, 6 November 07, will be agreed at next AGM.

3. Matters arising

The purpose of this meeting was to elect committee officers and plan work of the Forum for the next year.

Pat Ronayne, in his capacity as returning officer, supervised the election.

The following officers were elected:

- Peter Kinsey nominated as Chair by Denise Bingham, seconded by Brian Marsh.
- Brian Marsh nominated as Vice-Chair by Denise Bingham, seconded by Sarah Salem.
- Duriye Beidas nominated as Secretary by Denise Bingham, seconded by Jariet Oloye
- Denise Bingham nominated as Treasurer by Brian Marsh, seconded by Peter Kinsey.

4. Urgent Items

Action: DU to provide PK with up to date details of members, so he can include information in the next newsletter.

Action: PK to clarify if Hackney Homes will help us print next newsletter. It has to be ready in time for HH Leaseholder & Freeholder Conference on 26 January 08.

5. Finance and Funding

Brian has consulted the Shoreditch Leaseholder & Freeholder Association, which has recently been wound up, and they have agreed to transfer remaining funds to the Forum.

Action: BM will write a letter asking them to release the funds.

Leaseholders at the AGM asked for a projection of likely costs to be incurred if membership fees charged.

Action: DE to do a financial projection for the next year.

It was suggested we look at obtaining charitable status and employing a paid worker.

Action: DU to check out how to obtain charitable status.

6. Membership

The AGM on 6 November 07 had voted that membership would be by a subscription of £12.00 per year.

There was a long discussion about the practicalities that this implied: how to charge for membership; how to charge leaseholders when they begin membership in the middle of the year; provision of membership cards; when membership should start; whether committee members should pay for membership.

It was agreed that:

- membership to run from 1 April - 31 March;
- free membership for Shoreditch Leaseholder & Freeholder Association to be actioned once money transferred from the Association to the Forum;
- letter to be sent to all Hackney leaseholders and freeholders, explaining charge and including a subscription form;
- a membership card to be developed.

Action: DU and SS to look at designs and costs for membership cards.

DU reported that the disc from the Shoreditch Association, containing the full list of its members names, has been corrupted and only 193 names remain on it.

Action: BM to obtain complete list of all Shoreditch Association members.

7. Communication

- **Website**

It was suggested that we check the content of our website.

It was also suggested that the Forum investigate setting up its own dedicated website in the next year, rather than being hosted by that of Hackney Homes.

Action: JO to check website and report back at next meeting.

- **Newsletter**

It was suggested that we check what packages are available to do mail-merges.

- **Open meetings**

Planning for open meeting on 4 March 08 to be discussed at next committee meeting on 8 January 08.

- **Advertising**

Members discussed how we might best promote the work of the Forum to generate membership.

8. Casework

DE and DU gave an update of cases being tackled.

Currently DE, DU and JM are members of this group.

Action: DE to supply list of dates for casework meetings in next year.

9. External Affairs

- **Hackney Homes**

HH Leaseholder & Freeholder Conference will be on 26 January 08.

All members were advised to register for the day, if they had not already done so.

Action: DU and SS to check with Elaine Stocking if any places are left.

- **Leasehold & Right to Buy Services**

Nothing to report.

- **Resident Liaison Group**

Nothing to report.

- **TRAs**

Nothing to report.

- **Neighbourhood Panels**

Nothing to report.

10. Strategic Issues

It was suggested we review our Constitution before next AGM.

Action: PK to organise this for a separate meeting later in the year.

11. Any other business

It was suggested that a brief Treasurer's report be provided at every meeting.

Action: PK to liaise with DE about this.

Meeting ended at 9.30pm

Next committee meeting

7.00pm Tuesday 8 January 08

at

50, Rosedale House, Hill Court estate, Manor Road, N16 5NR