

Paying your housing rent by standing order

If you have a bank or building society account you can set up a standing order arrangement with your bank or building society instructing them to pay your rent. Please fill in the form below and send it the manager of your branch. Your bank or building society will then make the payments for you. As long as you have enough money in your account, there is usually no charge for this service. You must let your Bank or Building Society know when your payment amount changes. Please remember that payments other than weekly must be made in advance.

TO: The Manager

_____ **Bank Ltd.**

Address: _____

Please pay by credit transfer the sum of £ _____ with effect from _____ and debit my **Bank**

Account No: _____ each month/fortnight/week (*delete as necessary*).

**PAYEE: LONDON BOROUGH OF HACKNEY
CO-OPERATIVE BANK PLC
WALTHAMSTOW BRANCH
151 HOE STREET
LONDON E17**

**ACCOUNT NO. 61155033
SORT CODE: 08 90 30**

Please quote:

Rent Reference No: _____

Name of Tenant(s): _____

Signature of Tenant(s): _____

Date: _____

Thank you for filling out this form. Now send this form direct to your bank

